

# Ormiston Trust Young Advisors – Role Description

Version 4 – June 2023

## About Ormiston Trust

Ormiston Trust is a national charity dedicated to improving life chances for young people in England. We sponsor over 50 primary, secondary and special schools across the country, alongside Ormiston Families, which works with vulnerable individuals and families in East Anglia.

Over the past two years, Ormiston Trust has funded the #WeWill social action programme which has seen students across the country taking part in volunteering and activism projects.

The Ormiston Trust Youth Advisory Council is composed of young people who come together to represent the views of their peers, helping to make sure everything we do has the voice of young people at the core.

## What does it involve?

As a Young Advisor, you will be helping us develop future projects and contributing to how we run as an organization. This may involve helping to score project applications from our schools, assessing nominations for national awards, providing ideas for new projects and initiatives, designing comms and social media materials, planning national events, and deciding what our priorities should be.

All members will be fully supported by staff facilitators.

The core schedule will consist of 6 online meetings per year, around 1-2 hours per meeting. You will be expected to attend at least 4 meetings per year.

- Ahead of each meeting, you will be sent documents and meeting materials to review in your own time. We expect this to take no more than 30 minutes.
- There would also be additional ad-hoc events, opportunities, and projects where you may be able to join if you are able to and are interested to (but no pressure!)

## Benefits

- **Skills and career development:** You will receive leadership skills training as part of the role, alongside a formal reference at the end of their appointment. Young Advisors will also be given the opportunity to receive ongoing mentoring from Ormiston Trust staff and trustees. We will also link you to other external opportunities and events when they appear.
- **Renumeration:** You will receive rewards in recognition of the value of your contributions and as a token of thanks for your time. Historically this has been gift cards but current young advisors are in the process of re-designing what the reward structure will look like for the future. We will also reimburse any expenses (e.g. travel) required to attend in-person events.

## Eligibility criteria

This opportunity is open to anyone between the ages of 14 to 19 years old with interest or experience in youth social action, and who meets one (or more) of the following criteria:

- Is a current student at an Ormiston academy; and/or
- Was a student at an Ormiston academy; and/or

- Is an #iWill Ambassador or Champion with relevant experiences or backgrounds to youth social action in schools; and/or
- Is a young person with significant relevant experiences, backgrounds or skills to youth social action in schools such as volunteering with scouts, participating in youth clubs, partaking in community events, youth councils, enrichment projects or programmes such as National Citizen Service (NCS) and Duke of Edinburgh (DofE) Award.

You will be required to commit to at least 4 online meetings with optional in-person events to be confirmed (expenses paid). Everyone involved must be committed to elevating youth voice, producing inclusive outcomes, and implementing viable outcomes.

### **Diversity and inclusion**

We are eager to hear from and recruit young people of different backgrounds in, but not limited to:

- Abilities
- Socio-economic background
- Sexual orientation
- Gender identity or expression
- Race
- Ethnicity

In recruiting a diverse group of Young Advisors, we welcome the unique contributions of young people who broadly represent our wider student population.

We strive to ensure that all applicants can participate in the recruitment process on an equitable basis. If you have a disability and require adjustments to complete your application or during the interview, please contact Ray Wang, Programme Coordinator and Lead for Youth Engagement and Partnerships at [rwang@ormistontrust.co.uk](mailto:rwang@ormistontrust.co.uk).

### **Guaranteed Interview Scheme**

Ormiston Trust is committed to the employment of people with disabilities and promoting equality of opportunity and career development. We offer a guaranteed interview for disabled and disadvantaged (i.e., you receive(d) free school meals in school) applicants who meet the minimum criteria for the role. If you wish to apply under the Guaranteed Interview Scheme, please make a note of this in your application.

### **Application questions**

Please respond by email, or submit a 3-minute video or voice recording to Ray Wang ([rwang@ormistontrust.co.uk](mailto:rwang@ormistontrust.co.uk))

1. Why would you like to join Ormiston Trust as a Young Advisor? [150 words]
2. Please describe any previous youth leadership and social action experience, or relevant skills which you may bring to this role [150 words]
3. Why do you think youth social action is important to young people? [150 words]
4. We are keen to help our young advisors develop as individuals and help them build important skills for future careers. Therefore, we would be interested in finding out a bit more about your future aspirations and how you think being a young advisor would help with this. [150 words]

Shortlisted candidates will be invited to a short, informal online interview.